

## REGISTRATION & FEES:

Registration opens **Monday, May 2, 2016** and will remain accepting participants based on program space throughout the school year.

### ALONG WITH YOUR COMPLETED REGISTRATION PACKET PER CHILD YOU WILL NEED TO SUBMIT THE FOLLOWING:

- Last month (June, 2017) payment as a deposit will be processed on Aug 1 if registration takes place between May-July. Otherwise it will be charged at time of registration if registration occurs Aug-June.

### DUE AT TIME OF REGISTRATION:

- \$45 per family registration fee if registration is returned by June 24, 2016
- \$85 per family registration fee for all registrations received as of June 25, 2016
- \$75 family community membership deposit charged on Aug 1 if registering between May- July, otherwise it will be charged at time of registration and then monthly billings of \$10 will be charged Sept-June.

Registration forms **MUST** be completely filled out and returned to JCC Rockland with payment information a minimum of two business days prior to your child's anticipated start date in the program.

### PACKETS RECEIVED INCOMPLETE OR ILLEGIBLE WILL NOT BE PROCESSED.

Registration packets are to be returned directly to JCC Rockland's Youth & Camping Services office, with original signatures. Forms must be hand written and not typed and initials **MUST** be on each page. No payments or registration forms will be accepted at program sites.

A parent handbook and homework form will be sent to all families via e-mail once the registration is received and processed.



For more details on policies and procedures please visit our website at:

[jccrockland.org/beyond-the-bell](http://jccrockland.org/beyond-the-bell)

## FAQS:

### How do I make my monthly payments?

Every child registered in one of our Beyond the Bell programs must have an auto payment set up. We accept Mastercard, Visa, American Express and Discover. Bank information for automatic draft from a checking or savings account may also be provided. No invoices will be sent and all payments are drafted on the 1st of each month. (if the 1st of the month the funds will not be available please contact our accounting office a minimum of three business days before the draft is scheduled to make other arrangements, returned payments are subject to a \$35 ISF fee)

### Can I switch my child's days?

You may change your child's attendance as needed based on availability in the program. You will need to fill out a change form with your child's Site Leader (fees apply). If you are increasing days the fee will be added to your account immediately. If you are decreasing days the tuition will be adjusted for the following month's tuition. If you need to add a day or two on occasion you may speak with your child's Site Leader to confirm space and fill out an add day form (\$35/day).

### When can I register?

Registration will open on Monday, May 2, 2016 for the 2016-2017 school year.

## WHERE ARE THE PROGRAMS LOCATED?

We run the Beyond the Bell School Age Care Program at:

- **New City Elementary** (Clarkstown Schools)
- **Link Elementary** (Clarkstown Schools)
- **Valley Cottage Elementary** (Nyack Schools)
- **Lincoln Ave Elementary** (Pearl River Schools) with coverage for students attending Evans Park, Franklin Ave, Lincoln Ave & PRMS)

## REGISTRATION DATES & INFO:

**OPEN ENROLLMENT** (starting May 2, 2016)

You can drop off, mail, fax or scan and email your forms to JCC Rockland anytime.

## PARENT ORIENTATION:

A parent orientation night will be held at JCC Rockland prior to the start of the school year.



# JCC ROCKLAND'S School-Age Care Program

**2016-2017 SCHOOL YEAR**



### JCC Rockland

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[jccrockland.org/beyond-the-bell](http://jccrockland.org/beyond-the-bell)

## ABOUT THE PROGRAM:

JCC Rockland's Beyond the Bell school age care program, provides quality after-school childcare for children in grades K-7 (5-13 years old) at several sites in Rockland County. We offer homework assistance, snacks and supervised activities geared to your child's age group, developmental needs and personal interests.

## PHILOSOPHY OF BEYOND THE BELL:

Beyond the Bell is committed to enhancing the overall well-being of children who attend our school age care program. Our program is designed to both enrich and complement your child's school experience. To that end, we strive to provide:

- A safe, healthy, stable environment
- Capable, sensitive, caring and energetic staff who understand the needs of children in a after school environment and who take part in ongoing staff development
- Well-organized, age-appropriate activities and games

## HOURS OF OPERATION:

- Beyond the Bell runs on regular full days of school from dismissal time until 6:30pm. We hold the program according to the school's calendar. Parents may pick-up at any time during the program.
- Beyond the Bell offers coverage on early release days for no additional fee to those students who are regularly scheduled to attend the program on that day of the week. Students that are not regularly scheduled to attend that day of the week can add it for the \$35 add day fee. Early Release programs run from dismissal time until 6:30pm. Students are transported from their site to JCC Rockland in West Nyack for a day of fun.
- There is no Beyond the Bell on no school, emergency, or weather closure days.
- School Break Programs (J Rock) are available at JCC Rockland for an additional fee. With your 2016-2017 BTB registration you will receive a credit for \$50 that can be used towards any J Rock program plus \$10 off each day of a J Rock program for the entire school year. (per child registered).

## ACTIVITIES & SCHEDULE:

The Beyond the Bell program offers a variety of activity choices including: **ARTS AND CRAFTS • ORGANIZED GROUP GAMES • OUTDOOR PLAY • TABLE GAMES • HOMEWORK ASSISTANCE • SPECIAL EVENTS.**

Each site has its own daily schedule of activities.

## SNACK:

A selection of healthy and fun snacks will be provided daily. Please let us know if your child has any dietary restrictions or allergies so we can plan accordingly. Fruit and water are available throughout the program hours daily.

## HOMEWORK:

We ask each family to inform their Site Leader of their preference as it relates to homework. You will be able to fill out the homework form stating if you would like your child to start, complete or not do their homework at the program during their first week of attendance and can update this information at any time during the school year. Staff will be provided in each room during homework time walking around and providing as much assistance as possible to each child. Our staff are trained to help make sure children clearly understand the directions and to help redirect and focus them as needed. Our staff will talk with parents or attach notes to homework if a child is having a difficult time or something should be brought to the parent or teachers attention.

## STAFF:

We strive to provide the best and most qualified staff for our programs. All staff go through the following:

- Interview
- Reference check
- Background check
- Fingerprint clearance
- Complete a minimum of 16 training hours per year (covering 8 topic areas as designated by the New York State Office of Children & Family Services)

All of our staff have previous experience working with youth ages 3-13.

It is our policy to have all staff 18 or older certified in CPR and first aid, and many of our younger staff are certified as well. We have a minimum of one staff at each site MAT (Medication Administration Training) Certified to be able to provide your child with daily, occasional or emergency medications.

## TUITION & FEES:

The monthly tuition for JCC Rockland's Beyond the Bell program is divided into 10 equal payments throughout the school year. These fees take in to account the exact number of days the program will be running according to the school's calendar. We do not pro-rate,

refund or exchange for days missed for any reason. The fee is determined by the number of days per week for which a child is enrolled.

## ANNUAL REGISTRATION AND MEMBERSHIP FEES PER FAMILY:

### REGISTRATION FEE (per household):

Registration \$85 (\$40 discount provided to all registrations through June 24, 2016)

### MEMBERSHIP FEE (per household):

\$75 at time of registration and \$10 a month Sept-June. Total of \$175 a 30% savings on regular community membership and good for the entire year Sept 1- Aug 31. The entire family gets member rates and discounts on all programs and eligibility in to members only programs such as JCC Camps. If you are a current JCC Rockland member please speak with the Director of Youth & Camping Services to find out how these fees will be processed.

We will also provide each family with one month FREE use of our fitness center here at JCC Rockland.

## MONTHLY TUITION:

### NEW CITY & LINK ELEMENTARY (CLARKSTOWN SCHOOLS)

5 Days a week .....	\$ 370
4 Days a week .....	\$ 330
3 Days a week .....	\$ 280
2 Days a week .....	\$ 230
1 Day a week .....	\$ 165

### VALLEY COTTAGE ELEMENTARY (NYACK SCHOOLS)

### LINCOLN AVE ELEMENTARY (PEARL RIVER SCHOOLS)

5 Days a week .....	\$ 360
4 Days a week .....	\$ 320
3 Days a week .....	\$ 270
2 Days a week .....	\$ 220
1 Day a week .....	\$155

### SIBLING DISCOUNT:

Additional siblings signed up for the program receive 10% off their monthly fees.

### SCHOLARSHIP ASSISTANCE:

Scholarship assistance is available. DSS & CCRR payments accepted Please contact Director of Youth & Camping Services to request a financial aid packet or set up DSS & CCRR payments.